

CFAR Developmental Core Ramp Up Mechanism Program Announcement: Collaboration Travel Award (CTA)

The objective of the CTA mechanism is to make it possible for unfunded investigators to meet face to face with proposed collaborators at other institutions in order to engage in needed training or develop, in real time, the specific aims and approach of an application being prepared for submission to NIH or the Emory CFAR.

Scope: This mechanism provides reimbursement of up to \$2,000 per approved request.

Funds may be used for the CTA applicant's travel and lodging. Other uses will be considered. All requests must be well justified.

Eligibility: Untenured Research Track or Tenure Track full time faculty with an appointment at Emory University or Morehouse School of Medicine who meet the definition of an NIH "[New Investigator](#)."

Limitations:

- Funds are only available for the development of an application that will be submitted to either NIH or to the CFAR at Emory Developmental Core (CFAR-03, CFAR-C, or CFAR-K funding mechanisms) within 12 months of the award.
- Only the Emory/Morehouse PI of the proposed NIH or CFAR application may apply for this award.

Stipulations: Prior to applying for funding through this mechanism the CTA applicant must have identified a Research Mentor who will assist in the development of the subsequent NIH or CFAR Developmental Core application and, if funded, in its implementation.

Deliverables:

1. Within two months of the completed travel a summary of the meeting must be delivered to the CFAR Developmental Core. The summary should include information about the project's anticipated key personnel, research question(s), specific aims, and projected methodology. Failure to submit this report will obligate the awardee to repay all disbursed CTA funds.
2. Within one year of the completed travel an application must be submitted to either NIH or to the CFAR Developmental Core (CFAR03, CFAR-C, or CFAR-K funding mechanisms). If an application originally intended for NIH cannot be submitted within the required time line it is permissible to repackage the application and submit it to the CFAR Developmental Core instead. Failure to submit an application to either the NIH or the CFAR Developmental Core will obligate the awardee to repay all disbursed CTA funds.

Application Submission: Interested applicants are encouraged to contact Dr. Kimbi Hagen (404/727-8855) in the CFAR Developmental Core, before beginning the application process, in order to discuss if their request fits with CFAR's goals for the Collaboration Travel Award mechanism.

A completed application package should be emailed to Dr. Kimbi Hagen at the CFAR Developmental Core (kbs.hagen@emory.edu).

The application package should include the following:

- A completed "Collaboration Travel Award" request form
- A copy of the applicant's NIH biosketch;
- A letter of support from the applicant's identified Research Mentor;
- A cover letter co-signed by the PI's division / department chair

Approvals: All requests must have appropriate division / department approvals prior to submission, as recorded by co-signature on the application cover letter.

Deadlines: Rolling. Submissions will be circulated for review by an internal committee and a decision made within two weeks of application.